



The HK College of Nursing and Health Care Management Ltd. (HKCNHCM)

Minutes of the 10th Annual General Meeting

Held on 14 September 2023 (Thursday), 18:30am at Crystal Ballroom, The Cityview

Present: A total of 14 members participated: -

Council Members:

Dr. POON Wai Kwong	President
Ms. CHENG Yuk Yu Alice	Vice President
Ms. WONG Lai Ching	Vice President
Ms. YEUNG Nga Man	Honorary Secretary
Ms. YEUNG Sim Heung Catherine	Honorary Treasurer
Ms. CHAN Yim Fan	Council Member
Ms. POON Ginny	Council Member
Ms. LIU Sum Ping Laura	Council Member
Ms. SZETO Oi Chun Scarlet	Council Member
Ms. LO Suk Yee Suky	Council Member

Co-opted Members:

Mr. PUN Kwong Lik
Ms. CHING Wing Yi Kaness

Fellow Members:

Prof. FUNG Yuk Kuen Sylvia (Representative of HKAN Council)
Ms. NG Mei Kwan May

Minutes of Meeting

Quorum

- 1 Ms. YEUNG Nga Man, the Honorary Secretary, announced that the notice of meeting had been given to all Members and confirmed that there was sufficient quorum.

Welcome Speech

- 2 Dr. POON Wai Kwong, President, gave the welcome speech and thanked for the contribution of Fellows and Council Members to the College in the past year.

Opening Speech of HKAN Council Representative

- 3 Prof. FUNG Yuk Kuen Sylvia appreciated HKCNHCM in providing the professional platform for qualified Nurse Fellows in contributing to the nursing excellence for the betterment of healthcare in Hong Kong.
- 4 Prof. FUNG Yuk Kuen Sylvia highlighted that the core of nursing management is improving nursing quality and enhancing outcomes of health services. Thus, nursing management in healthcare services is of paramount importance.

Confirmation of minutes of last Annual General Meeting

- 5 Dr. POON Wai Kwong, President, welcomed Members to the 10th Annual General Meeting (AGM) at 18:30 and advised that the Minutes of the 9th AGM held on 17th September 2022 were to be confirmed. Ms. NG Mei Kwan May proposed and Ms. LO Suk Yee seconded to receive the minutes.

President Reports

- 6 Dr. POON Wai Kwong presented a detailed report of the College's activities in the past 12 months. The President Report included the achievements of the College and its Committees, reports on the Advanced Diploma in Nursing Leadership Programme, College obligation in supporting the HKAN development, the Fellowship Exit Assessment, and the promotion of Nursing Profession to public for instance RTHK Broadcast Program and release of Newspaper Articles. The report also included the coming activity such as the New Cohort of Advanced Diploma in Nursing Leadership Programme (2023-24).



President
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- 6 President thanked Immediate Past President, Chair of Committees, Council Members, Fellow Members and the clerical support staff for their contribution to the College.
- 7 Ms. CHAN Yim Fan proposed and Ms. SZETO Oi Chun Scarlet seconded to receive the President Report.

Audited Financial Report

- 8 Ms. YEUNG Nga Man called upon Ms. YEUNG Sim Heung Catherine, the Honorary Treasurer to report.
- 9 Ms. YEUNG Sim Heung Catherine reported on the financial position of the College for the year ended 31st December 2022. In the financial year 2022, the total income and total expenditure were HK\$1,217,694 and HK\$653,071 respectively. The College ended the year with accumulated surplus after tax of HK\$551,636 and the Balance as at 31 December 2022 was HK\$2,415,717. The Income taxation was HK\$12,987.
- 10 Ms. LIU Sum Ping Laura proposed and Ms. CHAN Yim Fan seconded to receive the audited Financial Statements and Report of the Auditor for the period 31st December 2022.

Appointment of Honorary Auditor

- 11 Ms. YEUNG Sim Heung Catherine, Honorary Treasurer thanked CC Alliance CPA & Co., the Honorary Auditor, for the genuine support to the College in the past year. Ms. SZETO Oi Chun Scarlet proposed and Ms. NG Mei Kwan May seconded to re-appoint CC Alliance CPA & Co to be the Honorary Auditor.

Vote of Thanks

- 12 President thanked Ms. CHONG Yuen Chun Samantha and all Council members for their unfailing support to College's events and activities.
- 13 The meeting was adjourned at 19:01.

Confirmed This On The _____(Day) of _____(Month) _____(Year)

Dr. POON Wai Kwong
College President

Ms. YEUNG Nga Man
Honorary Secretary

Chairman to the HKCNHCM 10th AGM

Secretary to the HKCNHCM 10th AGM